

Updated 10-14-08

# CPR-AED TRAINING

## Cardiopulmonary Resuscitation & Automated External Defibrillation



When someone becomes a victim of a heart attack, cardiac arrest, stroke, or choking, you may be able to help the person. Learn the lifesaving skills of Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillation (AED). This 4-hour course teaches the rescuer the basic skills of helping someone in a medical emergency. Successful completion (written and performance evaluation) results in an AHA certification card valid for two years.

COURSE NO.	No. of Openings	COURSE DATE	TIME
#104	1	Friday, October 17	8:00 am – Noon
#105	1	Friday, October 17	1:00 – 5:00 pm
#106	CANCELED	Monday, October 20	8:00 am – Noon
#107	CANCELED	Monday, October 20	1:00 – 5:00 pm
#108	FULL	Wednesday, October 29	8:00 am – Noon
#109	FULL	Wednesday, October 29	1:00 – 5:00 pm
#110	CANCELED	Thursday, October 30	8:00 am – Noon
#111	CANCELED	Thursday, October 30	1:00 – 5:00 pm
#112	CANCELED	Friday, October 31	8:00 am – Noon
#113	CANCELED	Friday, October 31	1:00 – 5:00 pm

The presenter is Adam Fritsch from *Advanced Professional Healthcare Education*.

The cost is \$65 per person (includes manual and mask). Tuition Benefit may be used. No "upfront" payment is needed. The amount will be "deducted" from your tuition benefit balance.

ALL sessions will be held at the Central Library, 814 W. Wisconsin Avenue.

### **ENROLLMENTS:**

**You must enroll** through your department Training Information Coordinator (see Page 2). Supervisors must also enroll themselves and others through the Training Information Coordinators.

**Participants must be registered and confirmed** to attend as the class size is limited (6 minimum, 8 maximum). "Walk-ins" may be turned away as registered participants are given first priority.

### **CANCELLATION POLICY:**

All registered employees will receive a **Confirmation** for the class via email from Judy Kammermann (Training & Development Services). The departmental Training Information Coordinators will receive a "cc" of the email Confirmation. Confirmed participants may cancel and/or reschedule their enrollment up to 7 days prior to the Course Date. HOWEVER, if a confirmed employee does not cancel and/or show up, the \$65 registration fee may be deducted from their paycheck.

# TRAINING INFORMATION COORDINATOR LIST

(revised 8/25/08)

DEPARTMENT	NAME	EXT.	LOCATION
Assessor	Amy Stenglein	3110	CH, Room 507
City Attorney, Office of	Barbara Woldt	8822	MB, 7 <sup>th</sup> Floor
City Clerk (Common Council)	Kathy Mollica	2236	CH, Room 205
City Development, DCD & RACM	Laurie Hoffman-Ory <i>or</i> Jeannie Laskowski	5887	809 Bldg, 2 <sup>nd</sup> Floor
City Development, HACM	Todd Slusar	5939	809 Bldg, 3 <sup>rd</sup> Floor
City Treasurer's Office	Jason Bahr	2208	CH, Room 103
Comptroller's Office	Diane Marek	2305	CH, Room 404
Deferred Compensation	Elaine Bieszk	5541	CH, Room 103-P
Election Commission	Denise Walton	5995	CH, Room 501
Employees' Retirement System	Todd Warner	2168	789 N. Water, Suite 300
Fire Department	Julie Ann Schleifer	5289	6680 N. Teutonia Ave.
Health Department	Bernita Zollicoffer	5708	MB, 3 <sup>rd</sup> Floor
Library, Milwaukee Public	Kelly Nieves Judith Zemke	3898 3028	814 W. Wisconsin Ave.
Mayor's Office	Pat Stawicki	3534	CH, Room 201
Municipal Court	Clarice Hall Moore	3820	951 N. James Lovell
Neighborhood Services	Todd Weiler	3214	MB, 1 <sup>st</sup> Floor
Police Annuity & Benefit Fund	Bonnie Stahl	2111	CH, Room 605
Police Department	Sgt. Timothy Wilger	7964	6680 N. Teutonia Ave.
Port of Milwaukee	Donna Luty	3511	2323 S. Lincoln Mem. Drive
<b>Department of Administration:</b>			
• Budget & Management	Crystal Ivy	3449	CH, Room 307
• Community Develop. Grant Admin	Dawn Hoogland	3822	CH, Room 606
• Information & Tech Mgmt Div.	Lisa Olive	2336	809 Bldg, Room 400
• Intergovernmental Relations Div.	Mary Olinger	5584	CH, Room 606
• Business Operations	Karen Cutts	3508	CH, Room 601
<b>Department of Public Works:</b>			
• Administration/Tow Lot	Patricia Hooker	3703	MB, Room 516
• Infrastructure Services	Marjorie Washington-Jones	2407	MB, Room 701
• Water Works	Paulina Solis	2926	MB, Room 409
• Operations Division:			
✓ Facilities Management	Leonard Moye <u>OR</u> Ronald Schoeneck	2156 2972	MB, Room 602 MB, Room 602
✓ Fleet Services	Kathy Bailly	2261	2142 W. Canal St.
✓ Forestry Section	Claudia Whittow	3597	MB, Room 619
✓ Operations Section	Wayne King	2705	2142 W. Canal St
✓ Sanitation Section	Nicole Walter	3723	MB, Room 620